





## **Tuition Enrollment Program Process**


 Please complete the following:


- Tuition Enrollment application
- Release of Information
- Affirmation of Prior Discipline

 Please return the completed documents by U.S. mail, e-mail or fax to:

Royal Oak Schools  
Attn: Central Enrollment Coordinator  
800 DeVillen Ave.  
Royal Oak, MI 48073  
(248) 435-8400, x1260  
(248) 280-2591 (fax)  
[enrollment@royaloakschools.org](mailto:enrollment@royaloakschools.org)

 Upon receipt of the above documents, you will be contacted for an interview with the Superintendent of Royal Oak Schools. At the time of the interview, parents shall present photo identification, the applicant student's original birth certificate, student's transcript or report card, and IEP (if applicable).


 Assignment to schools and classrooms will be on a space available basis. Due to space and staffing considerations, all schools may not participate each year in the Tuition Enrollment Program. Enrollment under the Tuition Enrollment Program is limited to educational programs operated by the Royal Oak School District.

 If accepted by Royal Oak Schools for the Tuition Enrollment Program, the Enrollment Coordinator will send a release to the student's resident district, seeking approval for the State of Michigan Foundation Allowance to be sent to Royal Oak Schools.

- If the resident district approves the request, the parent/guardian must pay any difference between Royal Oak Schools tuition costs (see below) and the resident district Foundation Allowance from the State of Michigan.
- If the resident district does not approve the request, the parent/guardian is responsible for the entire tuition rate as posted below.

### **Current Tuition Rates**

Kindergarten through 6<sup>th</sup> grade: \$10,500 per school year  
7<sup>th</sup> grade through 12<sup>th</sup> grade: \$12,500 per school year

 Once the student is accepted under the Tuition Enrollment Program, parent/guardian will have 14 business days to complete the enrollment process.